

**Prepared by NGB-IG Intelligence Oversight Division (NGB-IGO) AS OF: 30 JULY 2013**  
**For Use During Oversight Inspections and Staff Assistance Visits**

<b>JFHQ-J2 INTELLIGENCE OVERSIGHT PROGRAM ASSESSMENT</b>		
	<b>Y/N</b>	<b>Comments</b>
1. Does the JFHQ-J2 have an Intelligence Oversight (IO) monitor appointed in writing? - Do assigned personnel know who the command IO monitor is? - Is the appointment letter posted in the work area?		
2. Does the JFHQ-J2 have the following (digital copies acceptable): A. Executive Order 12333 B. DoDD 5240.1 (1988) C. DoDD 5240.1-R (1982) D. AR 381-10 (2007) E. AFI 14-104 (2012) F. CNGBI 0700.01 (2013) G. CNGBI and CNGBM 2000.01 (2012) H. J2/SIO Portion of State SOP I. NGB-IGO GKO Link: <a href="https://gkoportal.ng.mil/ngb/STAFF/D01/B02/S03/SitePages/Home.aspx">https://gkoportal.ng.mil/ngb/STAFF/D01/B02/S03/SitePages/Home.aspx</a> J. ATSD(IO) Link: <a href="http://atsdio.defense.gov/documents/documents.html">http://atsdio.defense.gov/documents/documents.html</a>		
3. Does the JFHQ-J2 have command directives and checklists?		
4. Does the JFHQ-J2 conduct and document initial orientation within 90 days of arrival on station?		
5. Does the JFHQ-J2 conduct and document recurring training at least on an annual basis?		
6. Do assigned personnel understand the obligations to report any questionable activity under the guidelines of the IO program?		
7. Are assigned personnel aware of the proper procedures and methods for reporting a questionable intelligence activity?		
8. Are JFHQ-J2 intelligence threat assessments/briefs focused on foreign threats or foreign terrorism?		
9. Are any assigned personnel "dual-hatted" as Anti-Terrorism/Force Protection (AT/FP)? - If so, is AT/FP work kept separate from intelligence work?		
10. Are intelligence products and files reviewed periodically to ensure they are maintained in accordance with the IO program? - Is this review documented?		
11. Has the JFHQ-J2 expanded the command IO program in any other ways? If so, how?		
12. Are there any Information Operations Staffs assigned to the command? - If so have they received IO training? - Does it de-conflict intelligence and information operations IAW DoDD 3600.01, paragraph 5.7.4?		

NOTE: This document is not a checklist, but rather a tool for units and sections to utilize for successful IO Program assessment. Remember, a successful IO program is a cognitive process wherein this document builds a foundation for a unit to improve upon.

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<b>ARNG/ANG UNIT INTELLIGENCE OVERSIGHT PROGRAM ASSESSMENT</b>		
	<b>Y/N</b>	<b>Comments</b>
1. Does the unit have an Intelligence Oversight (IO) monitor appointed in writing? - Do assigned personnel know who the command IO monitor is? - Is the appointment letter posted in the work area?		
2. Does the unit have the following (digital copies acceptable): A. Executive Order 12333 B. DoDD 5240.1 (1988) C. DoDD 5240.1-R (1982) D. AR 381-10 (2007) E. AFI 14-104 (2012) F. CNGBI 0700.01 (2013) G. CNGBI and CNGBM 2000.01 (2012) H. J2/SIO Portion of State SOP I. NGB-IGO GKO Link: <a href="https://gkoportal.ng.mil/ngb/STAFF/D01/B02/S03/SitePages/Home.aspx">https://gkoportal.ng.mil/ngb/STAFF/D01/B02/S03/SitePages/Home.aspx</a> J. ATSD(IO) Link: <a href="http://atsdio.defense.gov/documents/documents.html">http://atsdio.defense.gov/documents/documents.html</a>		
3. Does the unit have command directives and checklists?		
4. Is the unit in compliance with command directives and guidance?		
5. Does the unit conduct and document initial orientation within 90 days of arrival on station?		
6. Does the unit conduct and document recurring training at least on an annual basis?		
7. Do assigned personnel understand the obligations to report any questionable activity under the guidelines of the IO program?		
8. Are assigned personnel aware of the proper procedures and methods for reporting a questionable intelligence activity?		
9. Are files maintained to ensure they do not violate the IO program?		
10. Are intelligence products and files reviewed periodically to ensure they are maintained in accordance with the IO program? - Is this review documented?		
11. Has the unit expanded the command IO program in any other ways? - If so, how?		
12. Are there any Information Operations Staffs assigned to the command? - If so have they received IO training? - Does it de-conflict intelligence and information operations IAW DoDD 3600.01, paragraph 5.7.4?		

NOTE: This document is not a checklist, but rather a tool for units and sections to utilize for successful IO Program assessment. Remember, a successful IO program is a cognitive process wherein this document builds a foundation for a unit to improve upon.